

#### FEDERAL ELECTION COMMISSION-

.RQ-3

WASHINGTON, D.C. 20463

December 24, 1998

Stan Huckaby, Treasurer
National Republican Senatorial Committee
425 Second Street, NE
Washington, DC 20002

Identification Number: C00027466

Reference: - August -Monthly (7/1/98-7/31/98) -& - September Monthly (8/1/98-7/31/98) Reports

Dear Mr. Huckaby:-

This letter is to inform you that as of December 23, 1998, the Commission has not received your response to our requests for additional information dated November 24, 1998. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Neil Evans on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

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	My com-
-·	ohn D. Gibson
A	ssistant Staff Director
K	eports Analysis Division — — — —

Enclosures



#### FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463.

Stan Huckaby, Treasurer
National Republican Senatorial Committee
425 Second Street, NE
Washington, DC 20002

NOV 2 4 1998

Identification Number:

C00027466

Reference:

September Monthly Report (8/1/98-8/31/98)

Dear Mr. Huckaby:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-hemized disbursements must include a brief statement or description of why the disbursements were made. Please amend Schedule H4 of your report to clarify the following description(s): Consultant. For further guidance regarding acceptable purposes of disbursements, please refer to 11 CFR §104.3(b)(3).

-Schedule B of your report (pertinent portion(s) attached) discloses a contribution(s) which appears to exceed the limits set forth in the Act. 2 U.S.C. §441a(a) precludes a multicandidate committee and its affiliates from making a contribution to a candidate for federal office in excess of \$5,000 per election.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have made an excessive contribution, you should notify the recipient and request a refund of the amount in excess of \$5,000 and/or notify the recipient in writing of your redesignation of the contribution. In the best interest of your committee, all refunds and redesignations should be made within sixty days of the treasurer's receipt of the contribution(s).

# NATIONAL REPUBLICAN SENATORIAL COMMITTEE PAGE 2

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of the refund request sent to the recipient committee(s). In addition, any refunds should be disclosed on Schedule A supporting Line 16 of the report covering the period during which they are received. Any redesignations should be disclosed as memo entries on Schedule B supporting Line 23 of the report covering the period during which the redesignation is made. 11 CFR §110.1(b)

Although the Commission may take further legal action regarding the excessive contribution(s), your prompt action in obtaining a refund and/or redesignating the contribution(s) will be taken into consideration.

-Schedule A of your report discloses receipts totaling \$5,000 from the 1998 Republican House-Senate, which is a joint fundraising committee affiliated with your committee. The sum of the entries itemized on the memo Schedule A, however, total only \$2,250.

Please be advised that a memo Schedule A must be provided to itemize your committee's share of the gross contributions received through the joint fundraiser. The memo schedule should itemize each individual who has contributed an aggregate in excess of \$200 during the calendar year, and provide the amount of unitemized contributions received. In addition, the memo schedule should itemize your committee's share of all contributions from political committees, regardless of amount. 11 CFR §102.17(c)(8)(i)(B). Please clarify this discrepancy.

-Line 23 of the Detailed Summary Page of your report discloses a total of \$75,855 in contributions to federal candidates. The sum of the entries itemized on Schedule B, however, indicates the total to be \$42,355. This appears to be the result of including certain earmarked contributions in the total. However, the receipt of these earmarked contributions were disclosed on a memo Schedule A, implying that their disbursement would be properly disclosed on a memo Schedule B. Please amend your report to clarify the discrepancy.

-Your reports disclose sammarked contributions to candidates. The memo Schedule B discloses that \$2,000 was disbursed as an earmarked contribution from Paul Davies and Ned Heizer for every \$1,000 received from them on memo Schedule A. For carmarked contributor Raghavendra Vijayanagar, a \$1,000 disbursement was made to Friends of Sen. D'Amato;

### NATIONAL REPUBLICAN SENATORIAL COMMITTEE PAGE 3

however memo Schedule A does not disclose a corresponding receipt. For earmarked contributor William Morrison Mathews, a \$1,000 disbursement was made to Friends of Schator Nickles; however memo Schedule A does not disclose a corresponding receipt. The memo Schedule A discloses that \$1,000 was received from William Morrison Mathews for Friends of Sen. D'Amato on 8/20/98; however no disbursement was disclosed. Please amend your report to clarify this apparent discrepancy.

-Your reports disclose that your committee has acted as a conduit for carmarked contributions. Proper reporting of earmarked contributions requires that your committee provide on Schedule A, contributor information (name, address and, if applicable, occupation and employer), date of receipt, contribution amount, and designated candidate. Schedule B must include, the name of the designated candidate, (preferably including office sought, name and address of the candidate committee, and election designation, if any) amount of contribution, date the contribution was forwarded, a notation as to how the contribution was forwarded (cash, contributor check, or committee check) and a statement that the conduit's limit was also affected, if applicable. If the earmarked contributions are transmitted by committee check, they must be disclosed on Schedules A and B. supporting lines 11(a)(i) and 23 of the Detailed Summary Page, respectively. If the earmarked contributions are transmitted by contributor check, they must be itemized on Schedules A and B as memo entries. Please amend your report to reflect the proper method(s) for disclosure of earmarked contributions.

-Your committee may create a computerized Memo Schedule for Earmarked Receipts and Disbursements to assist in reporting earmarked contributions. The form you create must be submitted to and approved by the Commission prior to its use. A sample format of this schedule is included.

-Schedule A of your report (pertinent portions attached) discloses an apparent contribution(s) from a corporation(s). 2 U.S.C. §441b(a)) prohibits the receipt of contributions from corporations unless made from a separate segregated fund established by the corporation.

If the contribution(s) in question was incompletely or incorrectly disclosed, you should amend your original report with clarifying information. If you have received a corporate contribution(s), you must transfer-out the

# NATIONAL REPUBLICAN SENATORIAL COMMITTEE PAGE 4

impermissible funds to an account not used to influence federal elections or refund the full amount to the donor(s) in accordance with 11 CFR §103.3(b). In the best interest of your committee, all transfers-out and refunds should be made within thirty days of the treasurer's receipt of the impermissible funds. In order to protect the donor's interests, the Commission recommends that you inform the contributor(s) in writing to provide the donor(s) with the option of receiving a refund or granting written authorization for a transfer to another account.

Please inform the Commission of your corrective action immediately in writing and provide a photocopy of your check for the transfer-out or refund. In addition, any transfers-out or refunds should be disclosed on Schedule B supporting Line 22 or 28 of the report covering the period during which the transaction was made.

Although the Commission may take further legal action concerning the acceptance of a prohibited contribution, prompt action by your committee to transfer-out or refund the amount will be taken into consideration.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely.

Neil Evans Reports Analyst

Reports Analysis Division

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SCHEDULE B

#### ITEMIZED DISBURSEMENTS

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### MEMO SCHEDULE FOR EARMARKED RECEIPTS AND DISBURSEMENTS

Contributions transmitted to <u>Candidate Committee Name (state, district if applicable)</u> in the form of the contributors' check.

Any information copied from such Reports	-			
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STREETLE A

TIENIESD BECKIPTS

PAGE 1 OF AT

Any information copied from such Reports or Statements may not be sold or need by any person for the purpose of soliciting emitributions or for connectial purposes, other than using the name and address of any political emmittee to solicit contributions from such committee.

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